

## **DULWICH SYMPHONY ORCHESTRA**

### **CONSTITUTION WORKING GROUP**

#### **MEETING 31 JANUARY 2011: MINUTES**

##### **1. Attendance and apologies**

Present: Jeremy Crump (convenor); Frances Barrett, Chris Burns, Jane Howard, Nikki Jackson, Ian Finn, Roland McCabe.

Apologies: Peter Watkins and Caroline Annesley

##### **2. Terms of Reference**

paper: CWG1/1

A draft terms of reference was discussed and agreed subject to amendment of the proposed date for completion. This was brought forward so that the working group should finish its work before the summer break. It was also agreed that there should be sufficient time for the committee to consider the report of the group before discussion by a general meeting.

A revised ToR is attached to these minutes as CWG2/1.

The next meeting would begin the process of clause by clause consideration of proposed amendments.

##### **3. Background papers**

Paper: CWG 1/2 (comments by a member forwarded by Russell Ashley-Smith)

Papers circulated by Ian Finn on 30 January:

DSO constitution

Making Music Information Sheet No. 12

Making Music Information Sheet No. 31 - Organisation Liabilities

Charity Commission document CC3 - The Essential Trustee

Charity Commission document CC22 - Choosing and preparing a governing Document

Parallel text of constitution and C Burns amendments

It was agreed that these papers should be considered by the working group. In particular, members of the group should make sure they understand the implications of Making Music sheet 31, organisation liabilities. This document sets out the legal (and financial) liabilities of trustees. It was agreed that any amendments to the constitution would need to have regard to how trustees would be able to manage the liabilities which they undertake in becoming trustees.

##### **4. Schedule of meetings**

It was agreed that the group should plan to meet monthly. The number of meetings was not yet apparent.

##### **5. Any other business**

There were no items of other business.